

Theodore Roosevelt College and Career Academy, Inc.

730 W. 25th Avenue

Gary, IN

Board Meeting Minutes

June 18, 2014

Call to Order: 4:00pm – Laura Hayes

Board

Members Present: Laura Hayes, President; Susan Gorman, Vice President;

Board

Members Absent: Frank Ippolito, Treasurer; Lisa Johnson, Parent Representative

Guests Present: Dr. Sabrena Davis, Superintendent; Donna Henry, Principal; Karen Raymond, SOM; Drew Laskowski, Controller (EdisonLearning); Tarry Martin, Transportation and Enrollment Coordinator; Ben Clement, Board Secretary

Minutes: Minutes from April 16, 2014 Board meeting accepted as information due to lack of quorum.

Agenda Approval: Agenda approved by acclimation.

Reports & Updates

Principal's Report: Principal Donna Henry reported that 180 students have registered for summer school. ECA retest scheduled for week of June 23rd. Growth/improvement expected in all test areas. Graduation rate improved to 54.4% over the previous year's rate of 41.3%. May attendance was 81%.

School Report: Karen Raymond presented the school report. Summer basketball camp will be held June 8th through August 8th. Summer workshops are being offered to the community June 23rd through July 17th. The enrollment team is currently registering students for the 2014-15 school year. The team is working with Dr. Sabrena Davis and Principal Donna Henry to develop a strategic plan to boost enrollment. President Laura Hayes asked if students can be engaged to assist the enrollment team with stuffing envelopes or canvassing neighborhoods. Principal Henry said there is a possibility students may be paid through the JAG program. Enrollment team challenges include budgetary

constraints and staff limitations. Current enrollment of 549 is below the target of 615. 43 students are enrolled in adult education. 80% of intent to return (ITRs) forms have been submitted. President Hayes suggested a system wide enrollment call to facilitate the sharing of recruitment strategies and related ideas. Tarry Martin said the TRCCA enrollment team has met and worked with representatives of Magic Johnson Bridgescape Academy.

Facilities Report: Karen Raymond presented the facilities report. City of Gary building inspectors are onsite to address parent concerns regarding handicap accessibility. Longstanding work orders include repairs to HVAC system, elevator repair, plumbing repairs, and building and grounds maintenance. School had to pay to have grass cut. Girl's bathroom on second floor needs power rodding. Old kitchen equipment needs to be removed from the building. Dr. Davis said there may be legal issues with the school district preventing equipment removal. She and Principal Henry will investigate steel container rental to store equipment.

Technology Report: Karen Raymond reported that 395 student laptops have been deployed. So far only one has been lost or stolen. Smart boards and smart televisions have been deployed. Technology department has displayed excellent teamwork.

Transportation Report: Karen Raymond reported continuing challenges to providing transportation for after school programs due to failure of Gary Community School Corporation to provide funding per the operating agreement. Sponsors are raising money to pay for bus transportation for field trips. Summer school bussing program began June 9th. Challenges include budgetary constraints and higher than anticipated summer school enrollment.

Education Report: Dr. Sabrena Davis presented the education report. There is continued focus on Goal #8: "TRCCA will Increase percentage of students passing ISTEP by 5%. Reading intervention efforts include SRI screening and Achieve 3000 screening. 197 students in grades 7-10 have been screened. Growth in Achieve 3000 include mean gain of 79.9 percentage points, 43.8 point gain in critical thinking, and 21.3 point gain on vocabulary components. Students are taking ownership as evidenced by 62% logging on to Achieve 3000 after school. The tutoring program is offered in the library computer lab. Student Jeremiah Ishmon achieved highest score in state of Indiana. This has been documented on the TRCCA website. Dr. Davis postulated that drop in ECA test scores may be due to exhaustion. Students are basically tired from all of the testing.

Finance Report: Drew Laskowski presented the finance report. Projected revenue was based on anticipated enrollment of 770. SIG funds will be used to offset funding shortages. The majority will be redirected to personnel. Operating statement projects a \$426,000 net loss in revenue that should be recaptured over the next two years. Revenue losses are

exacerbated by unanticipated expenses including snow removal, grass cutting, water mitigation, and mold removal. Draft budget for 2014-25 school year distributed to board members based on enrollment of 600 students. Budget includes staffing decrease. Budget surplus of \$351,000 is projected for 2015 fiscal year. \$200,000 payback to EdisonLearning is expected. Due to lack of quorum, proxy meeting will be called to approve budget.

Board Report: President Laura Hayes commended Dr. Davis, Principal Henry and the entire administrative team for continued focus on achievement and resulting gains. She cautioned there remains much work to be done to increase enrollment and difficult budget decisions to make. President Hayes asked Principal Henry to organize a school visit for EdisonLearning executives who will be in Chicago for an ELDA conference the week of October 13th. Principal Henry will ensure school visit does not interfere with fall testing. President asked Ben Clement to provide city tour during the visit. Sue Gorman is concerned about focus on 7th and 8th grade math.

Parent/Liaison Report: No report.

Student Liaison Report: No report.

Friends of Ted: Ben Clement reported Roosevelt varsity basketball team will participate in this year's Lakeshore Classic hosted by Gary Chamber of Commerce. The Classic will take place the last weekend in November.

NEW BUSINESS

School Event: Tarry Martin reported the Rock the Block event has been cancelled due to budgetary constraints. The event will be replaced by Taste of Roosevelt, a much smaller event, on or about July 25th.

Additional new business accepted as information.

Old Business

Accepted as information.

Open Discussion: President Hayes called a proxy call meeting for Friday, June 20, 2104 at 8:30am. Drew Laskowski will setup conference call and provide transcript.

Public Comment: None.

Adjournment: 5:41pm

Next Meeting: August 20, 2014

Minutes Recorded and Submitted by Ben Clement, Secretary

ATTEST:

Laura Hayes, Board President _____

Sue Gorman, Vice Present _____

Frank Ippolito, Treasurer _____

Lisa Johnson, Parent Rep _____

Student Rep _____